

STAFFORD TOWNSHIP COUNCIL MEETING MINUTES

JANUARY 1, 2016

Township Clerk Bernadette M. Park calls the Stafford Township Council Meeting to order with the Salute to the Flag and the reading of the Open Public Meeting Statement. TIME: Noon

OPEN PUBLIC MEETING STATEMENT: “THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT. NOTIFICATION AND PUBLICATION OF THIS MEETING WAS GIVEN TO THREE LOCAL NEWSPAPERS AND POSTING OF SAME ON THE MUNICIPAL BULLETIN BOARD”.

OATH OF OFFICE:

MAYOR: JOHN R. SPODOFORA

COUNCIL: WILLIAM STEPHEN FESSLER, STEVEN M. JEFFRIES, PAUL B. MARCHAL, SHARON McKENNA, DAVID J. TAYLOR, ALAN R. SMITH

ROLL CALL: FESSLER, JEFFRIES, MARCHAL, McKENNA, TAYLOR, SMITH, SPODOFORA – ALL PRESENT.

RESOLUTION 2016-01

RESOLUTION OF THE TOWNSHIP OF STAFFORD, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING DAVID TAYLOR AS PRESIDENT OF COUNCIL

Motion to adopt was made by Councilman Marchal, seconded by Councilwoman McKenna. All in attendance – aye.

Oath of Office to Council President

ORDINANCES –INTRODUCTION & FIRST READING

PLEASE NOTE: THE FOLLOWING ORDINANCE WILL BE SCHEDULED FOR PUBLIC COMMENT AND ADOPTION AT THE JANUARY 19, 2016 COUNCIL MEETING.

ORDINANCE 2016-01

AN ORDINANCE ALLOWING THE MUNICIPALITY IN PREPARING ITS 2016 BUDGET TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK PURSUANT TO N.J.S.A. 40A:4-45.14

Motion to adopt Ordinance 2016-01 on 1st reading was made by Councilman Marchal, seconded by Councilman Fessler. RCV: All in attendance – aye.

CONSENT AGENDA

CONSENT AGENDA ITEMS ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED WITH A SINGLE MOTION. ANY ITEMS REQUIRING EXPENDITURE ARE SUPPORTED BY A CERTIFICATION OF FUNDS BY THE CHIEF FINANCIAL OFFICER. ANY ITEM REQUIRING DISCUSSION WILL BE REMOVED FROM THE CONSENT AGENDA. ALL CONSENT AGENDA ITEMS WILL BE REFLECTED IN FULL IN THE MINUTES.

At this portion of the meeting, Councilman Jeffries addressed the Mayor concerning the consent agenda. The Mayor explained that most resolutions are routine, but if someone from the Governing Body would like further explanation or discussion, that resolution will be removed from the consent agenda, discussed then perhaps voted on. Councilman Jeffries requested explanation on Resolutions 2016-44 & 56.

RESOLUTION 2016-02

PROVIDING DATES OF TOWNSHIP MEETINGS FOR THE YEAR 2016

RESOLUTION 2016-03

AUTHORIZING A TEMPORARY BUDGET FOR THE YEAR 2016

RESOLUTION 2016-04

FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES, ASSESSMENT OR OTHER MUNICIPAL LIENS OR CHARGES

RESOLUTION 2016-05

AUTHORIZING A TAX SALE PURSUANT TO N.J.S.A. 54:5-19

RESOLUTION 2016-06

AUTHORIZING THE CANCELLATION OF CERTAIN TAXES WITH DELINQUENT AND CREDIT BALANCES UNDER TEN DOLLARS

RESOLUTION 2016-07

AUTHORIZING THE CHIEF FINANCIAL OFFICER TO DEPOSIT MONIES IN ANY BANK, SAVINGS AND LOAN OR TRUST COMPANY HAVING ITS PLACE OF BUSINESS IN THE STATE OF NEW JERSEY AND WHICH IS ORGANIZED UNDER THE LAWS OF THE UNITED STATES OR THE STATE OF NEW JERSEY

RESOLUTION 2016-08

AUTHORIZING THE TAX ASSESSOR TO FILE CERTAIN APPEALS ON BEHALF OF THE TOWNSHIP AND ALSO DESIGNATING THE TAX ASSESSOR AS AGENT FOR THE TOWNSHIP

RESOLUTION 2016-09

APPOINTING CHRISTOPHER J. CONNORS, ESQ. AS TOWNSHIP ATTORNEY

RESOLUTION 2016-10

APPOINTING CME ASSOCIATES AS TOWNSHIP ENGINEER

RESOLUTION 2016-11

APPOINTING CME ASSOCIATES TO PERFORM INSPECTIONS OF IMPROVEMENTS INSTALLED BY DEVELOPERS

RESOLUTION 2016-12

APPOINTING REMINGTON, VERNICK & VENA AS TRAFFIC CONSULTANTS AND ENGINEERS FOR THE ENVIRONMENTAL COMMISSION

RESOLUTION 2016-13

APPOINTING CHRISTOPHER J. CONNORS, ESQ. AS TOWNSHIP ATTORNEY FOR THE WATER/SEWER UTILITY DEPARTMENT

RESOLUTION 2016-14

APPOINTING CGP&H AS STAFFORD TOWNSHIP'S AFFORDABLE HOUSING CONSULTANT

RESOLUTION 2016-15

APPOINTING PHILIP MILLER, ESQ. AS MUNICIPAL COURT CONFLICT JUDGE

RESOLUTION 2016-16

APPOINTING THE FIRM CITTA, HOLZAPFEL & ZABARSKY AS THE MUNICIPAL PROSECUTOR

RESOLUTION 2016-17

APPOINTING THE FIRM OF RUMPF, REID & DOLCY AS PUBLIC DEFENDERS

RESOLUTION 2016-18

APPOINTING BONNIE R. PETERSON, ESQ, AS CONFLICT MUNICIPAL PROSECUTOR

RESOLUTION 2016-19

APPOINTING PEPE & WINTRODE, LLC AS CONFLICT PUBLIC DEFENDER

RESOLUTION 2016-20

APPOINTING THE FIRM OF DILWORTH PAXSON, LLC AS BOND COUNSEL

RESOLUTION 2016-21

APPOINTING REMINGTON & VERNICK & T&M ASSOC. AS SPECIAL PROJECTS ENGINEERS

RESOLUTION 2016-22

APPOINTING KEVIN B. RIORDAN, ESQ. & ARMANDO RICCIO, ESQ. AS LABOR COUNSEL

RESOLUTION 2016-23

APPOINTING THE FIRM OF DASTI, MURPHY, McGUCKIN, ULAKY, KOUTSOURIS & CONNORS AS CONFLICT LABOR ATTORNEY

RESOLUTION 2016-24

APPOINTING KEVIN N. STARKEY, ESQ. AND KEVIN B. RIORDAN, ESQ. AS CONFLICT TOWNSHIP ATTORNEY

RESOLUTION 2016-25

APPOINTING STAFFORD VETERINARY HOSPITAL & BARNEGAT ANIMAL CLINIC FOR TOWNSHIP VETERINARY SERVICES

RESOLUTION 2016-26

APPOINTING HILL WALLACK AS SPECIAL COUNSEL FOR AFFORDABLE HOUSING MATTERS

RESOLUTION 2016-27

APPOINTING CME ASSOCIATES AS TOWNSHIP PLANNER

RESOLUTION 2016-28

APPOINTING MELILLO & BAUER AS LANDSCAPE ARCHITECT

RESOLUTION 2016-29

APPOINTING THE TAYLOR GROUP AS CONFLICT LANDSCAPE ARCHITECT

RESOLUTION 2016-30

APPOINTING THE SIBONA GROUP AS CONSULTING ARCHITECT AND CONSTRUCTION ADMINISTRATIVE SERVICES

RESOLUTION 2016-31

APPOINTING CME ASSOCIATES AS ENGINEERS FOR THE WATER/SEWER UTILITY DEPARTMENT

RESOLUTION 2016-32

APPOINTING RICHARD E. HALL & J. McHALE & ASSOCIATES, INC. FOR APPRAISAL WORK

RESOLUTION 2016-33

APPOINTING MID-STATE ABSTRACT FOR TITLE WORK

RESOLUTION 2016-34

APPOINTING PHOENIX ADVISORS FOR FINANCIAL ADVISORY SERVICES

RESOLUTION 2016-35

APPOINTING INTERSTATE MOBILE CARE INC. FOR OCCUPATIONAL HEALTH SERVICES

RESOLUTION 2016-36

APPOINTING MANAHAWKIN URGENT CARE AS TOWNSHIP PHYSICIANS

RESOLUTION 2016-37

APPOINTING HOLMAN, FRENIA & ALLISON AS TOWNSHIP AUDITOR

RESOLUTION 2016-38

APPOINTING GENERAL CODE LLC, FOR PREPARATION & PUBLICATION OF SUPPLEMENT FOR THE CODE BOOK

RESOLUTION 2016-39

APPOINTING CONNOR STRONG AS EMPLOYEE BENEFITS CONSULTANT

RESOLUTION 2016-40

APPOINTING DeMAIO'S INC., GASOLINE TANK SPECIALISTS

RESOLUTION 2016-41

APPOINTING J. R. HENDERSON LABS INC. FOR WATER QUALITY TESTING SERVICES

RESOLUTION 2016-42

APPOINTING CME ASSOC. TO PERFORM TAX MAP MAINTENANCE

RESOLUTION 2016-43

ESTABLISHING THE RATE OF PAYMENT FOR OFF DUTY POLICE ASSIGNMENTS

RESOLUTION 2016-44

DESIGNATING A MONTHLY SERVICE FEE FOR MANUFACTURED HOMES INSTALLED IN MOBILE HOME PARKS

RESOLUTION 2016-45

APPOINTING JOHN R. SPODOFORA & ADMINISTRATOR JAMES A. MORAN AS THE TOWNSHIPS REPRESENTATIVES TO THE OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND

RESOLUTION 2016-46

APPOINTING TOWNSHIP ADMINISTRATOR JAMES A. MORAN AS THE MAYOR & COUNCILS DESIGNEE TO HEAR AND DECIDE GRIEVANCES FOR ALL TOWNSHIP BARGAINING UNITS

RESOLUTION 2016-47

APPOINTING BONNIE FLYNN & JAMES A. MORAN AS REPRESENTATIVES TO THE OCEAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE

RESOLUTION 2016-48

DESIGNATING THE TOWNSHIP'S PURCHASING AGENT, NICOLA REID AS THE TOWNSHIP'S PUBLIC AGENCY COMPLIANCE OFFICER

RESOLUTION 2016-49

AWARDING A CONTRACT TO JERSEY SHORE VETERINARY EMERGENCY SERVICE, OCEAN ACRES VETERINARY OFFICE & RED BANK VETERINARY FOR EMERGENCY VET SERVICES

RESOLUTION 2016-50

AUTHORIZING CONTRACTS WITH CERTAIN APPROVED OCEAN COUNTY COOPERATIVE CONTRACTING PURCHASING SYSTEM FOR THE YEAR 2016

RESOLUTION 2016-51

AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE OF NEW JERSEY CONTRACT VENDORS FOR THE YEAR 2016

RESOLUTION 2016-52

APPOINTING REMINGTON & VERNICK AND T&M ASSOCIATES AS SUPPLEMENTAL ENGINEERS FOR THE TOWNSHIP OF STAFFORD WATER/SEWER UTILITY DEPARTMENT

RESOLUTION 2016-53

AUTHORIZING THE TRANSFER OF APPROPRIATIONS

RESOLUTION 2016-54

APPOINTING COMPLETE CONTROL SERVICES AS THE WATER CONTROL SPECIALIST FOR THE TOWNSHIP

RESOLUTION 2016-55

APPOINTING T&M ASSOCIATES FOR TRAFFIC CONSULTANT SERVICES

RESOLUTION 2016-56

APPOINTING MEMBERS TO THE VARIOUS BOARDS AND COMMISSIONS FOR THE TOWNSHIP OF STAFFORD

WATER/SEWER UTILITY DEPARTMENT ACTIONS:

RESOLUTION W/S 2016-01

AUTHORIZING THE CANCELLATION OF CERTAIN WATER OR SEWER WITH DELINQUENT AND CREDIT BALANCES UNDER TEN DOLLARS

MOTION TO ADOPT THE CONSENT AGENDA OF JANUARY 1, 2016 WAS MADE BY COUNCILWOMAN McKENNA, SECONDED BY COUNCILMAN ALAN SMITH. RCV: ALL IN

ATTENDANCE – AYE; COUNCILMAN JEFFRIES VOTED NO ON THE FOLLOWING RESOLUTIONS – 2016-10, 12, 17, 19, 21, 23, 27, 31, 44 &56.

2016 OCEAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR 2016 – ANNOUNCEMENT

Mayor Spodofora announced that applications for 2016 funding for the Ocean County Community Development Block Grant Program for 2016 will be accepted for review and consideration by the Stafford Township Governing Body. Citizens, agencies/organizations are invited to comment on housing and community development needs of Stafford Township. Applications are due to the Municipal Clerk by Friday, January 16, 2016 by 4:30 pm. Public comment is scheduled for the January 19, 2016 Council Meeting. Previous applications submitted by the Stafford Governing Body were for funds to support the Dial A Ride Transportation System.

MAYOR’S COMMENTS:

Mayor Spodofora thanked everyone that was present for the Re-Organization Meeting of the Governing Body. He also added that there will be a learning curve for all the new elected Council Members, and commented that all should avail yourselves to the Administrator for questions and procedures. You just took an Oath of Office to do the best for the residents of Stafford Township. Wished everyone and Happy New Year.

PUBLIC COMMENT: 5 MINUTE LIMIT PER INDIVIDUAL

Mayor Spodofora opened public comment. Being no public comment, the Mayor requested a motion for adjournment.

Motion to adjourn the Council Meeting of January 1, 2016 was made by Councilman Smith, seconded by Councilwoman McKenna. RCV: All in attendance – aye.

TIME: 12:45 pm

RESPECTFULLY SUBMITTED,

**BERNADETTE M. PARK
MUNICIPAL CLERK**

**JOHN R. SPODOFORA
MAYOR**